

ANKIT GARG

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Summary

A quick learner, trustworthy, and adaptable Chartered Accountant from India. Proficient in SAP ERP, Quick Books, Sage 50, Microsoft Office Suite, Adobe Reader, Power BI, ESS, GLSU, Read Soft, Client Track, Lone Wolf, Datz, CaseWare, Case View and many other software. Bringing 6 plus years of post-qualification practical experience and dedicated work ethic with a successful track in revamping and strengthening internal controls, reorganizing processes, and simplifying procedures to maximize efficiency and accuracy of financial records. Hardworking and passionate jobseeker with strong communication and organizational skills. Ready to help the company to achieve its goals with first-class results in line with stringent targets and deadlines.

Key Skills

- Corporate and Personal Tax returns filing in Canada.
- Bookkeeping, Revenue and Tax accounting.
- Complete accounts receivable and accounts payable postings and related management reports.
- Bank and Balance Sheet and Tax reconciliations.
- Payroll and FA management.
- Monthly and yearly closing of books.
- Preparation of Financial statements (Balance Sheet, P&L, CFS, Statement of Equity, Notes to accounts)
- Agile in learning new software at the site.
- Income, expense, and deposits processing.
- Proficient in English language.
- Proficient in Microsoft office 365, QuickBooks, Tally ERP and SAP ERP – FI, MM, SD modules and several other software.
- Working knowledge of International Financial Reporting Standards (IFRS).
- Good in customer handling and communication (IELTS score 9,7,6.5,7)
- Quick Learner, Focused on subtle details, Proactive issue resolver with team handling experience.

Professional Experience

Staff Accountant

June 2022 to Current

T Bhatia & Co. Inc. (Public Audit and Accounting Firm) – Burnaby, Canada

- Preparing CaseWare files for Compilation, Review, Audit engagement and Trust Audits of companies.
- Designing financial statements in Case View/Excel and financial reports for clients.
- Fieldwork for Audit and review engagements.
- Maintaining chart of accounts for companies' accounts and perform internal control evaluations.
- Preparation and filing GST, PST, and WCB returns.
- Preparation and filing of T2, T4, T4A, T5, T5018 and Personal tax returns (T1) in diverse scenarios.
- Periodic (monthly, semi-monthly, biweekly) payroll processing for clients.

Lead Analyst (Accounts)

Nov 2019 to Jan 2022

HCL Technologies BSERV – Noida, India

- Worked for the accounts and finance department of Ocean Spray Cranberries Inc. Lakeville Massachusetts USA.
- Supervised a team of 9 executive analysts and guided for the accuracy of tasks to be performed by them.
- Posting of Month end closing accrual journals and preparation of Trial Balance under accrual-based accounting.
- Booking of journals for fixed assets as per applicable U.S. GAAPs.
- Monthly, quarterly, yearly closing of financial statements and consolidation of financials (BS, P&L, Cash Flow, Statement of Equity and Notes to accounts).
- Balance sheet reconciliations and error corrections based on local GAAPs.
- Payroll and Inventory Management including revenue recognition entries.
- Preparation of various management disclosure and analysis reports.

Assistant Manager (Accounts)

Nov 2016 to May 2019

VRS Foods Limited (Brand Name – PARAS MILK) – New Delhi, India

- Hands on experience in team supervision of 17 people in the plant and procurement units of the company.
- Accounts payable and receivable accounting (from start to end processing and entries to statement reconciliations) and aging analysis.
- Customer recovery and vendor payable reports for working capital management. Follow up from treasurer on collection and payment issues.
- Budgeting and Variance analysis, forecasting and rollover forecasting.

- Preparation of Plant’s financials and presentation of results in monthly meetings with analytical reviews and comparatives.
- Monthly revenue accounting and collection reports and plant fund management.
- Booking of Indirect and direct tax journal entries including booking of input tax credit entries and tax reconciliations.
- Liaison with auditors for yearly audit and report preparations for statutory, internal and cost auditors.

R.K Govil & Company (Accounting and Auditing Assistant)

June 2015 to Oct 2016

Anshul Agarwal & Company (Audit Assistant)

Oct 2011 to May 2015

Bhupesh Gupta & Associates (Articled Assistant)

Sept 2008 to Sept 2011

Ashok’s S and Company (Articled Assistant)

Mar 2008 to Aug 2008

Education

Master of Business Administration

2023

University Canada West – Vancouver, BC

Chartered Accountant, Commerce

2016

Institute of Chartered Accountants of India

- Canadian Equivalency – Three years bachelor (WES ECA report is available upon request)

GMCS, General Management and Communication Skills Course

2016

Institute of Chartered Accountant of India (ICAI) – Kanpur

Bachelor of Commerce, Commerce

2010

Chaudhary Charan Singh University – Meerut

- Canadian Equivalency - Three years bachelor of business administration degree. (WES ECA report is available upon request)

Information Technology Training Course

2009

Institute of Chartered Accountant of India – Kanpur

- Trained on Microsoft Office 365.

Languages

English:

C2

Hindi:

C2

Proficient

Proficient